

Feedback

Where did you hear about this vacancy?

Please tick all that apply

- Our Website

- Parkdean Resorts Employee

- Other Website (which one?)
.....

- Professional Publication
(which one?)
.....

- Local Job Centre

- Newspaper Advert
(which one?)
.....

- Social Media Website
(which one?)
.....

- Radio Advert
(which one?)
.....

- Other- please state
.....
.....
.....
.....

Details of Convictions

All convictions need to be disclosed. Ex-offenders will be considered on an individual bases and the nature of their offence will be taken into account in the recruitment decision.

Have you been convicted of any criminal offence(s)? Yes No

Have you ever received a police caution? Yes No

Are you facing any criminal convictions? Yes No

If yes, please supply details on a separate sheet.

NB. You do not need to disclose details of convictions that are spent under the Rehabilitation of Offenders Act except where you are applying for the position of a lifeguard, a licensed door supervisor [or others where we ask for a DBS check] or are required to hold a licence issued by the Gambling Commission. If you are applying for one of these positions spent convictions must be disclosed.

These positions may require a standard or enhanced disclosure check via the Disclosure and Barring Service (DBS).

If your application is successful do you agree to this check? Yes No

NB. Once employed by the Company employees must inform us of any criminal prosecutions, convictions or cautions. Failure to do so may result in disciplinary action, up to and including dismissal.

Parkdean Resorts operates a Drug Misuse Policy.

Do you agree to undergo pre-employment, random or 'for cause' drug testing? Yes No

Is there any matter that Parkdean Resorts should be made aware of which may affect your ability and/or suitability to perform the functions of the position for which you are applying? Yes No

If 'yes' please supply details on a separate sheet.

Your Personal Information

The information that you give us on this form and in any medical questionnaire is held by us in accordance with the Data Protection Act. Parkdean Resorts is notified as data controller under the Act. Parkdean Resorts processes (uses) the information for legal, personnel, administrative and management purposes in connection with the recruitment process and (if you are employed by Parkdean Resorts) in connection with your employment. Parkdean Resorts may make such information available to other companies in the Parkdean Resorts group and to our and their advisers, agents, contractors and insurers and/or if we are legally required to do so or for crime prevention purposes. Sensitive personal data (as defined by the Data Protection Act 1998) is processed in order to monitor diversity and/or ensure compliance with equal opportunities and other legislation.

Important Declaration

I confirm that I have read and understood the information in the section headed 'Personal Details' and consent to the processing of information including sensitive personal information as set out in that section. I confirm that the information in this form and any attachments is correct and complete. I agree that any deliberate omission, falsification or misrepresentation in the application form will be grounds for rejecting this application or subsequent dismissal if employed by any company in the Parkdean Resorts group. This applies equally to any medical questionnaire/forms I may complete.

Signature Date

Please detach when complete and submit with your application form in a separate envelope marked Monitoring and Diversity Purposes.



Application for Employment

Position applied for Full Time Part Time

Preferred location

If you are **under 18 years** ask for our unique application form for under 18s.

Personal Details

Dates you are available for work? From To

Title Surname Forenames Middle Names

Name known as

Home Address (incl. postcode)

Home Telephone No. (incl. dialing codes) Mobile No.

Email Address

NI Number

Temporary Address (incl. postcode)

Dates at this temporary residence? From To

If successful, will this be your only form of employment? Yes No

If 'no' please give details of any other employment

Do you hold a valid UK bank account? Yes No

Have you previously worked for Parkdean Resorts*?

Yes No If yes please tell us:

Location Job Title

From To Reason for leaving

Relationships

Do you have any relatives working for Parkdean Resorts? Yes No If yes please tell us:

Name Relationship

Location employed Department

Education

Please give full details of schools/colleges/universities attended.

Name & Full Address of School/College/University	Qualifications & Levels Achieved

Employment History

Please give details of your previous employment. Begin with the most recent and give reasons for any gaps (e.g. unemployment, study, childcare, etc.).

From	To	Name of Employer & Address	Position Held	Reason for Leaving

Work Permits & Driving Licence

Do you need a work permit to work in the UK? Yes No

Do you currently hold a valid work permit? Yes No
(we will need to see this document before employment is confirmed)

Do you have a full UK recognised driving licence? Yes No

Is your driving licence clean? Yes No

If 'No' please give details of all current endorsements.....

.....

References

Please provide the names and addresses of two people that we can contact for employment references. It is company policy to collect references from your last employer and one other from your five years immediate work history. If you have not worked during this period, please provide details of two people who know you well and who would give you a personal reference. These must **not** be family members. If you have recently finished studying, one of your referees should be a tutor or head teacher. References will only be taken up with your permission. All employment offers are subject to receipt of references satisfactory to Parkdean Resorts.

Reference One	Reference Two
Name of referee	Name of referee
Position of referee	Position of referee
Name of Company	Name of Company
Address	Address
Postcode	Postcode
Tel. no (incl. area code)	Tel. no (incl. area code)
Type of Business	Type of Business
May we approach this person now? Yes <input type="checkbox"/> No <input type="checkbox"/>	May we approach this person now? Yes <input type="checkbox"/> No <input type="checkbox"/>
Email address	Email address

For Office Use Only

Admin requested

Admin received

Equal Opportunities

Parkdean Resorts is an equal opportunities employer. We do not discriminate on the grounds of race, colour, nationality, or ethnic origin, nor on the grounds of sex, sexual orientation, marital status, religion, political views, disability, age or trade union membership.

For **monitoring and diversity purposes only** please complete:

Name

Date of Birth

Position applied for

Park/Department

I would describe my race or cultural origin as (tick one box only)

- White
- Eastern European
- Irish
- Black Caribbean
- Black African
- Black Other
- Indian
- Pakistani
- Bangladeshi
- Chinese

Any other race or ethnic group (please describe)

.....

Gender

My age is: (tick one box only)

- 20 or under 50 - 59
- 21 - 29 60 - 69
- 30 - 39 70 - 79
- 40 - 49 80 - 89

Do you consider yourself to have a disability?

- Yes No